



Alumni Association Meeting Minutes
Thursday, September 12, 2019
7 p.m.

Conference Call ONLY
Conference number: 563-999-2090, Access code: 280776

ACTION ITEMS

- **David** will reach out to Greer to follow up on expenses to be paid out
- **Kristine** will assemble a group to discuss nominations for Association awards
- **David, Magaly, Kristine, and Jim** will form the Scholarship Committee
- **Kelcy** will follow up with Greer regarding class reunions and connect Hoai-An
- **All members** will browse distributed materials for community service/volunteer events in which Association members can participate
 - [Campus Center 5K Events](#)
 - [UM Partnership with West Baltimore](#)
 - [UMB Calendar](#)
- **Kelcy** will follow up on the approval of the Bylaws
- **Geoff** will reach out to Greer regarding advertising/communication efforts of the Association
- ***The Officers*** will compile notes of their duties as the year progresses
- **Kelcy** will reach out to Greer regarding transparency of the Association financial processes
- **Kristine** will provide contact information for Steven Allison ('06) as Class of 2020 graduation speaker
- **All members** interested in offering job shadowing experiences/opportunities will reach out to Kelcy
- **All members** will investigate the Association [website](#) for items that need to be updated

NOTES

1. Call to Order & Welcome

Kelcy

- a. **Kelcy called the meeting to order at 7:03 PM**
- b. **Attendees**
 - i. **Kelcymarie Bye (President)**
 - ii. **Kristine Parbuoni (President-elect)**
 - iii. **Geoffrey Heinzl (Secretary)**
 - iv. **David Ngo (Treasurer)**
 - v. **Michael Beatrice (MAL)**
 - vi. **James Bresette (MAL)**

- vii. Denise Fu (MAL)
- viii. Larry Hogue (MAL)
- ix. Magaly Rodriguez de Bittner (MAL)
- x. Marci Strauss (MAL)
- xi. Robyn Hunt (Past-President)
- xii. Hoai-An Truong (PharmD '05 and a past president of the association)

2. Introductions All
3. Approval of Minutes from 2 May 2019 All
 - a. James - submitted some edits in May (14); they weren't in the current document. It included a link to the bylaws that were edited; Kelcy will reach out for the most current version from the previous secretary and send out what she finds; let her know if there are any changes
4. Status of June 2018 Minutes All
 - a. Kelcy - We don't have them; we tried three times to get them and we didn't receive them (per Robyn); Letting it go for now.
5. Treasurer's Report David
 - a. David -This is based on the current transactions; \$2100 in the current Operating account. Still some funds for the luncheon for the honored and honorary alumni. Is that operations or expendable income? Expenses for the food and the awards to be transacted. He'll reach out to Greer. The reunion account is still at \$300. Spendable is \$9100. There are still expenses from the luncheon to come out, and the entrepreneur award recipient. He'll reach out to Greer to follow up on those.
6. Committee Reports
 - a. Nominating Committee/Alumni Association Awards Kristine
 - i. Kristine - no plans yet but going to assemble a group to discuss. Waiting for Greer's return to discuss with her; Kelcy offered herself as a resource as well.
 - b. Scholarship Committee All
 - i. Kelcy - we don't really have a scholarship right now, but we do the entrepreneur award. It's given to a 4th year demonstrating commitment to entrepreneurship. Does anyone want to be involved in this? It was just an email chain last year. Does anyone have an interest in leading or being a part of the committee? David Ngo wants to be a part of it. Kelcy is advocating transparency and wants everyone to feel open to opportunities for involvement. Magaly, Kristine, and Jim volunteered as well. Magaly is currently leading pharmapreneurship pathways at the School, so she'll know the students involved. Kelcy will offer them background of the previous years' operations. Cherokee and Greer were involved as well.
 - c. Special Events Committee All
 - i. Kelcy - does Denise want to keep leading this? Denise mentioned a lack of progress in the previous year; does not want to lead.

- ii. Hoai-An wants the 15th anniversary (Spring 2020) of his class reunion to be part of a special event. Are milestone reunions part of special events? Robyn suggested that Larry Hogue was working with Greer on the reunions. Nothing official was achieved previously. Hoai-An had a brief conversation with Dean Eddington and referred him to Greer. He would like an event or a visit to the school for his class reunion. Kelcy suggested that Greer would return next month and that she might know of any business.
- iii. Kelcy sent out a survey but received few responses. It seems that Greer's absence is greatly affecting these events. Dr. Perman has a day of service every year. We could do a community service event as part of that. Denise remembered suggestions of running a 5K and other ideas that were thrown around last year. Kelcy talked to Greer about community service, and it sounds like they don't want the association to specifically sponsor an organization or show favoritism. We could plan our own 5K? That could be a lot of work/planning but it's within our power. Is an event in the fall achievable? Magaly suggests that we participate in something that the campus or Perman is spearheading, supporting a local organization without showing favoritism. Denise agreed. Group events in the past showed low turnout, so this might increase participation as well. Geoff mentioned the AHA Heart Walk; is that showing favoritism? Kelcy offered other student organizations partnering with local and national organizations. Should we operate in an unofficial capacity? If the school's already supporting an event... Could we put together a team for the heart walk? Oct 12. Some URecFit event? Kelcy asked for someone to look through the events. Denise is looking at the calendar. What are we looking for in the timeline? Fall 2019? Winter 2019? Geoff followed up with the UM Partnership with West Baltimore.

7. Unfinished Business

a. Bylaws

Kelcy

- i. Kelcy - We send out the updates and they were approved. We had 73 responses, and 67 were in favor. These were sent to Greer to send to Dean Eddington; we're still waiting to hear back. Kelcy will follow up. Jim wanted to make it clear that the Dean does not need to approve these bylaws; Geoff and Magaly suggested that it was a mark of a good, collaborative relationship for her to review them. They need to be approved by President Perman.

8. New Business

a. Goals for this year

Kelcy/All

- i. Kelcy wants transparency to be a major point of this group's operations, and that the association's events are well published and made visible to alumni. Magaly wants to see more engagement with the students and hopes to see that goal grow. Mentors can help with career development and start building those relationships as a student. Magaly observed struggles in the job market as well as the Wellbeing Index measures; could we as alumni help students be more aware of the environment and offer our support? Kelcy hopes that the new platform (RxIntersect) could also allow us to make those connections and offer us as resources. Is anyone going to the White Coat ceremony (Friday September 13 at 2-4 PM)? Kelcy agrees that the association members should show up to more student events at the school.
- ii. Her conversations with Greer suggested that we can advertise via email, maybe in the Capsule, or build an online presence in our activities. Geoff volunteered to work on that

as part of secretarial duties. Kelcy also wants to increase relationships with current students.

- iii. Kelcy also started working on notes for officer duties. Would a description of the duties for each office be more helpful for others, or incoming offices? Magaly appreciates the efforts, especially for recruiting new officers. Marci agrees as well. Kelcy asks the officers to compile notes of their duties throughout the year for next year's officers to use.

b. Financial Approval Process

Kelcy/David

- i. Kelcy spoke with David and wants everyone to be aware of the process for approving finances. Greer sends out an email to the treasurer, president, president-elect, Ken, and Melanie at the school, and they approve the budget/use of funds. Should the association be more involved in this process? Would the member appreciate more updates of the status? Jim would like to hear more updates for the information/transparency, but believes that the executive committee should make those decisions. If we're down to three meetings per year, that increases the information flow that a meeting would otherwise provide. David agrees with more efforts of transparency, so he can provide more details at the meetings. Kelcy will talk to Greer about the timeline for funding and how the association members can learn more about the process.

c. Graduation Speaker

Kelcy

- i. Kelcy's employer has a rotation for 4th year students and they said they're having issues finding a graduation speaker for 2020. Kristine said that Steve Allison graduated in 2006, he's a director of pharmacy at a hospital in Orlando and is a cancer survivor. He could tell an interesting story from both sides of the pharmacy. Kelcy asks for any other suggestions from the association members. If you have any contact information for the suggestions, please include that as well.

d. Alumni/Student Networking

Kelcy

- i. Kelcy suggested some more involvement with student activities already on campus.
- ii. Kelcy liked her last rotation in her 4th year and wonders how that would have influenced her career choices. She proposes a job shadowing day for 4th year students to experience some rotations that they might not have until late in their schooling. Denise agrees with this idea, but her employer does not allow for students to shadow their employees. Robyn thinks that her employer would allow for the opportunities, but wonders about the level of interest. Michael also agrees with the suggestion. Robyn thinks it would take some pressure off of the duties that are part of being a preceptor; this could offer an alternative mentoring opportunity. Kelcy asks that if anyone is personally or organizationally interested in hosting shadow students, reach out to her. Could the new platform offer a mechanism for matching students to opportunities? Marci offered that pediatrics already offers those opportunities.

e. Website Updates

Kelcy

- i. There are some minor outdated aspects of the website. Kelcy asks the member to look for items that should be updated and she will pass those items along to Greer.

9. Updates & Good and Welfare

All

10. Adjournment

Kelcy

- a. Kelcy adjourned the meeting at 8:04 PM.

Recorded by Geoffrey Heinzl, Secretary