UNIVERSITY *of* MARYLAND
SCHOOL OF PHARMACY

Pharmaceutical Research Computing
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PRC Secure Server
Student Dissertation Space Post-Diploma Date or 24-Month Free Data Management

Congratulations!

If you are reviewing this document, it is because you have successfully defended your dissertation or will be in the near future. PRC would like to offer you the opportunity to continue to store your data and other project related files on its secure server post-graduation and post 24-Month Free Data Management.

For a seamless transition, here is what you need to know:

- Charges for data management (100 GB data storage, routine backup and analytic computing environment) have been covered by the P-SHOR Graduate Program and were therefore waived for you for a maximum of 24months.
- Data management fees beyond the 24-month dissertation period will be charged based on the amount of space being used. Your assigned dissertation space is currently utilizing _____ of space on the PRC server and will therefore have an estimated charge of _____ monthly.
- Post-graduation you must ensure:
  o Institutional Review Board (IRB) continuing review remains active
  o Data Use Agreements with data owners remains active
- PRC invoices monthly. All invoices must be paid within 30-days of the invoice date. In the event that an invoice is not paid, collection fees could apply, data access could be restricted, and/or files removed entirely resulting in files that may or may not be recoverable. UMB will take necessary steps to collect invoices until paid or deemed delinquent and sent to Maryland State Central Collections Unit (CCU). Collection fees are added to debts transferred to CCU. Delinquent accounts will not have access to the PRC system and files will be deleted.
- You have 1-year from your diploma date (May 31, July 31, or Dec. 31) to access the PRC server. After that time, access will be terminated by the School of Pharmacy IT Department.
- PRC offers the option of archiving files for a period of 3-years. Files moved to PRC's encrypted archive can be stored free of charge. Fees apply for the time it takes PRC to complete the archiving and/or restoring of files. When prepared to archive, the Archive Destruction Request Form should be processed with PRC. Forms are found on PRC's website.

User Account Information:

First Name: _____ MI: _____ Last: _____

Diploma Date: _____ Email: _____ Phone: _____

Mailing Address: _____

Dissertation Details:

Dissertation Title: _____

IRB Number: _____ IRB Expiration Date: _____

DUA Number: _____ DUA Expiration Date: _____

Dissertation 24-month Free Data Management Actual Start Date: _____

Dissertation 24-month Free Data Management End Date: _____

By signing, I acknowledge that I understand PRC's policies regarding the continued use of PRC's secure server.

_____   _____
Account Holder Signature   Date

_____   _____
PRC Signature   Date

Revised: 10/2024