

Student Request for Dissertation Space on PRC Server Form

First Name: _____ MI: _____ Last: _____

Campus Information:

Email: _____ Phone: _____

Department: _____ Building: _____ Room: _____

Mailing Address: _____

Dissertation Details:

Dissertation Title: _____

Funding Source: _____ Can funding be used for PRC related expenses. Yes ___ No ___

IRB Number: _____ IRB Expiration Date: _____

DUA Number: _____ DUA Expiration Date: _____

Dissertation Start Date: _____

Requested Dissertation 24-month Free Data Management Start Date: _____

Signatures:

By co-signing this with my Advisor and Director of the Graduate Program, I acknowledge that I understand PRC's policies regarding my dissertation and the privilege of utilizing PRC services.

- Charges for data management (storage & routine backup) will be waived for a maximum of 24-months.
- Students will be responsible for working with his/her advisor to come up with funding to pay PRC for additional data-related expenses, converting files from one form to another, zipping/unzipping, making copies onto alternative media, etc.
- Data management fees will be charged to the student if he/she uses the data for non-dissertation related purposes or if the data remain on the PRC server beyond the 24-month maximum fee waiver approval period.
- It is the responsibility of the graduate student, advisor, and Director of the Graduate Program to ensure:
 - Dissertation workspace remains within the predefined limit of 100 gigabytes (GB). If space exceeds this limit, PRC staff will notify the student, student advisor, and Graduate Program Director in writing. System access will be eliminated until the user notifies PRC they are ready to clean-up file space. User will be granted access for 24-hours to reduce to the defined limit. Space not reduced within 24-hours will again have system access removed.
 - If the student's raw data is not part of the PHSR Community Database Program, the student will be granted 'Read only' access not to exceed 250 GB to store their data.
 - Institutional Review Board (IRB) must remain active and executed documents kept on file with PRC.
 - Data Use Agreements with data owners must remain active and executed documents kept on file with PRC.
- Students will be granted a total of 10-hours of PRC time for the duration of their registration as a student. These hours can be used across years and will be tracked by PRC.
- Students will have 1-year from their diploma date (May 31, July 31, or Dec. 31) to access the PRC server. After that time, access will be terminated by the School of Pharmacy IT Department. Students must complete their three required publications timely to avoid connection interruptions.

Account Holder Signature

Date

Student Advisor

Date

Director of Graduate Program

Date

PRC Use Only:

Dissertation 24-month Free Data Management Actual Start Date: _____

Dissertation 24-month Free Data Management Projected End Date: _____