

# Maryland Mentor

A Newsletter for the University of Maryland School of Pharmacy's Academy of Preceptors

Spring 2017

## HIGHLIGHTS IN THIS

## ISSUE

Message from the Assistant  
Dean for Experiential  
Learning

New IPPE 300 Course

Policy Highlight

Preceptor News

Pharmacist's Letter National  
Preceptor Network

Newly Appointed Preceptors

School of Pharmacy News

## From the Assistant Dean for Experiential Learning

Dear Preceptors,

Spring is always an exciting time of year for the University of Maryland School of Pharmacy's Experiential Learning Program and our students. Rotation schedules are released, and students begin to reach out to you to discuss preparations for upcoming rotations. To facilitate this conversation, please be sure that your site and preceptor profiles are up-to-date in CORE ELMS. We also offer the Academy of Preceptors, an annual educational seminar, in the spring. We are very happy that Nicole Brandt, PharmD, professor of pharmacy practice and science at the School, has agreed to discuss the Pharmacists' Patient Care Process (PPCP) at this year's event on April 25. More information can be found on our website at [www.pharmacy.maryland.edu/preceptors/academy-of-preceptors/](http://www.pharmacy.maryland.edu/preceptors/academy-of-preceptors/).



Two new preceptor development modules will be available online shortly at [www.pharmacy.umaryland.edu/preceptors/onlinemodules.html](http://www.pharmacy.umaryland.edu/preceptors/onlinemodules.html). Both provide continuing education credit. One module provides an update on the 2016 accreditation standards related to experiential learning, and the other is an overview of the PPCP, which is a five-step process that provides a framework for delivering patient care services. The steps include collecting information, assessing the information, development of a patient-specific plan, implementation of the plan, and monitoring and evaluation of the effectiveness of the plan. We've been using the PPCP for years; we just haven't referred to our process as the PPCP. Now we will need to incorporate this terminology into our vocabularies and specifically reference the steps when providing patient care. If you have additional preceptor development needs, please contact our office with suggestions.

I hope to see many of you at the Academy of Preceptors dinner and CE program on April 25. We sincerely appreciate all that you do for our students, and this event is one opportunity to recognize your efforts.

Sincerely,

Agnes Ann Feemster, PharmD, BCPS  
Assistant Dean, Experiential Learning Program  
Assistant Professor, Department of Pharmacy Practice and Science  
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## What the ELP Office Needs from Preceptors

Please help us be 100 percent compliant with preceptor requirements by doing the following:

- Submitting all required midterm and final evaluations by their due dates
- Supplying your Social Security number if you are able to accept honorarium payments
- Entering your site requirements in CORE ELMS by clicking “My Requirements”
- Reading all emails that come from the School via CORE ELMS
- Completing two hours of preceptor development each year

## Library Access

One of the many benefits of being a School of Pharmacy preceptor is having offsite access to Facts and Comparisons Online and Micromedex through the University’s Health Sciences and Human Services Library (HS/HSL). **Access is limited to School of Pharmacy preceptors who are scheduled to take a student for at least one block in the 2017-2018 academic year.** If you have questions, please contact Alexa Mayo at [amayo@hshsl.umaryland.edu](mailto:amayo@hshsl.umaryland.edu) or 410-706-1316.

## New IPPE 300 Course

Starting with the Class of 2019, we are making some changes in the required Introductory Pharmacy Practice Experience (IPPE) courses. In the fall 2016 semester, IPPE 200 (Introduction to Patient Care), a longitudinal rotation for P2 students completed over both fall and spring semesters, was eliminated. In May 2017, IPPE 305 (Quality and Safety in Community Pharmacy), a three-week rotation completed over the summer between the P2 and P3 years, will be eliminated. In place of those two courses, we are introducing a new rotation: IPPE 300 – Introduction to Community Pharmacy Practice and Patient Care. There is no change to IPPE 307 (Quality and Safety in Health-System Practice), a three-week rotation completed over the summer between the P2 and P3 years.

IPPE 300 will be four weeks in length and will incorporate the quality and safety components of IPPE 305 and patient interaction components of IPPE 200. As in IPPE 305, students are required to work with their preceptors to complete the “Patient and Medication Safety Assessment Tool for Community Pharmacies” and the “Quality and Safety Checklist.” In addition, students are required to complete a minimum of four meaningful patient interactions and complete SOAP notes for those interactions. Preceptors should review at least one of the SOAP notes with the student (preferably the first one, so that feedback can be provided to the student to improve future SOAP notes). The syllabus for IPPE 300 is available in the Document Library of CORE ELMS.

## Policy Highlight

Starting with this issue of *Maryland Mentor*, the ELP Office will choose a School policy and provide a discussion on its implementation and use. The first policy to be discussed is the Attendance Policy.

Because the policy covers several areas and has many definitions, it is a lengthy policy statement. However, the essence of the policy is that students must complete the full number of rotation hours to receive credit for the rotation. Students should discuss any needed time off with their preceptor prior to the start of the rotation. Should unforeseen absences occur, the student should inform the preceptor as soon as possible. Preceptors will determine if an absence is excused or unexcused, based on the definitions found within the policy, and unexcused absences may result in an automatic failure of the rotation. The School allows time off for religious holidays, but those holidays should be discussed in advance with the preceptor and will only be granted if the preceptor agrees. Students will follow the site’s inclement weather policy, with students and preceptors discussing the site’s policy during the rotation orientation.

Please note that any absence not authorized by the preceptor is considered an unexcused absence, and students must make up any lost time on rotations to ensure that all hours and assignments are completed. Students who are expected to miss three or more consecutive days on a rotation should also contact the ELP Office.

The full text of the policy appears below:

### Attendance Policy:

Extenuating circumstances may arise that cause students to miss rotation time. It is at the preceptor’s discretion to determine if the absence is excused or unexcused. Please reference the professionalism criteria as you assess whether the student’s absence is excused or unexcused. All expectations regarding student attendance at your site should be clearly written and discussed at the beginning of the rotation including attendance during inclement weather.

**Excused Absences:**

Advance notice about excused absences should be communicated by the student to the preceptor as soon as possible, i.e., at the beginning of or prior to the start of a rotation, so that appropriate arrangements can be made. Examples of excused absences that require prior notice and approval by and at the discretion of the preceptor include:

- Participation in professional development activities (e.g., attendance and active engagement at national, regional or local professional meetings, professional events at the school).
- Participation in interviews (e.g., employment or residency interviews).
- All students have been instructed to notify preceptors immediately if summoned for jury duty. Students will provide documentation of jury duty summons to the preceptor and the Student Affairs and ELP Offices.

While it is the responsibility of the student to discuss with his/her preceptor how he/she plans to make up any time missed due to jury duty, we ask preceptors to provide reasonable options, as much as possible, to allow time to be made up during the current rotation block, so the student can perform their civic duty and still complete the rotation.

Students have been informed to make every effort to minimize time away from rotations when making appointments and travel plans.

The preceptor may assign make-up work or activities for time lost due to the excused absence. While time missed for excused absences will need to be made up, if the minimum number of rotation hours cannot be met, preceptors may incorporate active learning strategies to account for some of the missed time. For example, students may be asked to attend specific sessions or activities at a national meeting and report when they return to the site or to present their residency interview presentation and to reflect on the interview experience in a journal or oral presentation. As much as possible, please provide a plan to the student about how to make up the rotation hours or any rotation activities at the beginning of the block. Preceptors should not expect students to miss future rotations to make up missed time at their rotation.

**Please note:** Based on ACPE requirements and Board of Pharmacy licensure rotation prerequisites, the preceptor's decision on excused absences may vary from rotation to rotation and student to student and should be respected. Students have been instructed that any concerns about the preceptor's decision should first be discussed with the preceptor and then directed to the appropriate course manager, where needed, and ultimately to the assistant dean for ELP.

**Please be assured that the ELP Office will not authorize time off for any student on rotation without directly contacting the preceptor.**

**Unexcused Absences:**

**Unexcused absences may result in an automatic failure for the rotation (see professionalism criteria) and preceptors should report unexcused absences to the ELP Assistant Dean.**

**An example of an unexcused absence is: A student who leaves a rotation site for a non-ELP class or for work, such as, evening or weekend employment.**

**Holiday Policy:**

Due to the cultural diversity of University of Maryland School of Pharmacy students, time off for religious holidays of all denominations can be considered. However, while on rotation, students have been instructed not to assume that they will receive their desired religious holidays or the same holidays as dictated by the UMB schedule. **Instead, students should discuss with their preceptor whether they will receive time off for holidays.** Students have been instructed to expect that they may be required to work on any given holiday and should not make travel plans, etc., until confirming time off with their preceptor. A preceptor may also ask the student to make up any time missed for holidays if/she feels that the student needs to do so to meet minimum rotation hours. The office relies on the preceptor to ensure that the rotation hours were completed in accordance with ACPE and State Board of Pharmacy requirements.

**Please be assured that the ELP Office will not authorize time off for any student on rotation without directly contacting the preceptor.**

**Inclement Weather Policy:**

In the case of inclement weather, it is imperative that preceptors contact their student(s) providing instructions on whether attendance on-site is mandatory for the day in question. Students are instructed to follow the inclement weather policy for each individual practice site. Preceptors should discuss this with students at the beginning of the rotation and during the orientation to make sure they know what is expected during rotations.

Preceptors: please take into consideration student concerns for travel safety; arranging make up time or alternate activities may be considered, where appropriate. The office relies on the preceptor to ensure that the rotation hours were completed in accordance with ACPE and State Board of Pharmacy requirements.

**RXpreceptor is now CORE ELMS**

Please note that RXpreceptor is now known as CORE Experiential Learning Management System (ELMS).

**Preceptor News**

Nicholas A. Peters, PharmD, BCCCP, BCPS, was promoted to residency coordinator at Suburban Hospital. Dr. Peters was also the featured pharmacist for the ACCP Member Spotlight in March.

**Pharmacist's Letter National Preceptor Network**

The University of Maryland School of Pharmacy has joined the *Preceptor Training & Resource Network* from the *Pharmacist's Letter*. The preceptor network provides a wide array of resources for preceptor training and building effective rotations, such as:

- Preceptor CE (home-study courses and live webinars)
- Sample student syllabi, activities, assignments, and schedules
- Targeted professionalism, patient safety, and practice-based teaching resources
- *PL Journal Club* - teaching tools for Advanced Pharmacy Practice Experiences
- *Pharmacy 101* - teaching tools for Introductory Pharmacy Practice Experiences
- *Preceptors Interact* - preceptor discussion board

All of these tools are provided at no cost to our preceptors. We urge all of our preceptors to take advantage of this tool.

To set up your University of Maryland School of Pharmacy Preceptor CE ID number, click on the following link: [www.pharmacistsletter.com/?referer=uomdsop%2Fptrn](http://www.pharmacistsletter.com/?referer=uomdsop%2Fptrn).

**If you already have access to the *Pharmacist's Letter*,** it is important that you follow the link above to log in. This will ensure that Preceptor Training CE and other tools included in *Preceptor Training & Resource Network* will be added to your subscription.

- Click on the above URL. Login with your user name and password.

**If you do not already have access to the *Pharmacist's Letter*,** you need to set up a University of Maryland School of Pharmacy Preceptor CE ID number. Your CE ID number will be automatically created, and you'll be able to use it from any internet-connected computer to access the *Preceptor Training & Resource Network*.

- Click "I'm new to *Pharmacist's Letter* - sign me up for Preceptor CE and Resources!" on the left and complete the form to obtain your CE ID number instantly.
- Once you have set up your access, return to [www.pharmacistsletter.com/?referer=uomdsop%2Fptrn](http://www.pharmacistsletter.com/?referer=uomdsop%2Fptrn), enter your login information on the right side, and click **Login**.

We are pleased to be able to provide these additional tools to assist our preceptors as you provide the excellent educational opportunities that our students need to become pharmacists.

## We welcome the following newly appointed preceptors:

- Adebukola Alao, PharmD
- Melissa Alexander, BS
- Joshua Bailey, PharmD
- Marcella Baloga, PharmD
- Prasanna Butchireddigari, PharmD
- Churg Chan, PharmD
- Jun Chang, PhD
- Christopher Channing, PharmD
- David Degan, BS
- Deanna Driscoll, PharmD
- Mary Ghaffari, PharmD
- Kimberly Hagan, PharmD
- Regina Hebert, PharmD
- CDR Shannon Hill, PharmD
- Aroonjit, Jenkosol, PharmD
- David Jones, PharmD
- Saima Khan, PharmD
- Manoj Khurana, PhD
- Emelda Lainjo, PharmD
- Pedram Lalehpour, PharmD
- Seema Ledan, PharmD
- Tricia Lopena, PharmD
- Ryan Majchrzak, PharmD
- Krishna Mattaparthi, MS
- Raghuram Nanduri, BS
- Tuyet Nguyen, PharmD, MBA
- Andongfac Nkobena, PharmD
- Amber Oaks, PharmD
- Adetayo Ogunsanya, PharmD
- Zachary Oleszczuk, PharmD
- Aisha Oliver, PharmD
- Kelly Parsons, PharmD
- Tamya Pauley, PharmD
- Eric Pitts, PharmD, MBA
- Muzammil Razvi, PharmD
- Robert Ringer, PharmD
- Syed Shirazie, PharmD
- Camille Smith, PharmD
- Kellyn Smith, PharmD
- Ngan Tran, PharmD
- Kun Yang, PharmD
- Htet Htet Zaw, PharmD

## School of Pharmacy News

Be sure to check out the [News Center](#) of our website and the [School's Blog](#), Inside SOP, for the latest stories on our faculty, staff, and students.

### News Center:

[New Study Will Examine Early Life Environment and Later Life Dementia Risk](#)

[SOP's Mullins Honored with University Diversity Award](#)

[Talent Competition Highlights Student Innovation in Regulatory Science](#)

[SOP Receives Grant Funding From Cardinal Health Foundation, Joins Learning Collaborative](#)

[School of Pharmacy Joins National Institute for Biopharmaceuticals Manufacturing](#)

[Faculty Members Honored with Statewide Awards from MSHP](#)

[CERSI Conference Explores Methods to Measure Protein Aggregation](#)

[Student Pharmacists Participate in National Vote & Vax Initiative](#)

### Inside SOP:

[Career Navigation Puts Students on Path to Success](#)

[Working Towards Regulatory Acceptance of a Gene Mutation Assay](#)

[PharmTechX Program Advances Training for Community Pharmacists](#)

[AAPS Student Chapter Gains National Recognition](#)

[Student Pharmacists Serve Thanksgiving Meals to Local Community](#)